

Fox River Pediatrics

When it comes to your child's health, we care

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OFFICE POLICIES RELATED TO SPECIFIC SITUATIONS

Patient Name: _____

Following are the office policies related to specific payment situations effective Jan 1st 2010

1. A new patient coming in for an office visit having agreed to self pay will **not** be reimbursed for the charges later on if he/she is later enrolled in Medicaid
2. Patients with deductibles on their insurance plan are strictly responsible for the amount as outlined by their plan and in accordance with the billing department policies at the office
3. Medicaid patients have to be on the physician's panel on the date of service in order to be accommodated for an appointment. This policy is specific to the office and is not governed by state rules.
4. In the absence of a parent, a minor may be seen at the office accompanied by a caregiver/relative only if the parent has a signed permission slip on the same date.
5. For patients seen by the physician at the hospital, payments can be made as per payment plan given by the billing department at the office and not as deemed appropriate by the guarantor.
6. We reserve the right to discharge any patient from the practice on reasons of nonpayment, non compliance or other irregularities.
7. There is a \$25 charge for medical records which must be paid in full before the release of records. This is office policy and will not be altered based on hospital/insurance carrier policy.

X _____
Parent signature

Date